CONSTRUCTION TRADES SUBSTANCE
ABUSE TESTING & ASSISTANCE PROGRAM

CONTRACTOR REIMBURSEMENT PROCEDURES

As a participating member of the Construction Trades SATAP, you are eligible to receive a reimbursement for all RANDOM drug/alcohol tests that are conducted for your trades workers who are members of the participating Locals.

Reimbursements are paid at the rate of 2 hours wages and benefits for the worker’s respective trade during each fiscal year which runs from August 1st through July 31st.

Contractors must submit a REIMBURSEMENT REQUEST form for each trade for which the reimbursement is being requested. The completed form must then be submitted to the appropriate trust or benefit fund office for payment of the reimbursement.

The respective offices where reimbursement requests should be submitted include:

CARPENTERS Labor Management Cooperation Trust
ATTN: Accounting Department
PO Box 4002
Eau Claire, WI  54702

LABORERS Wisconsin Laborer’s District Council
ATTN: Kent Miller
4633 Liuna Way-Suite 101
DeForest, WI  53532

OPERATING Labor Management Cooperation Trust Fund
ENGINEERS ATTN: Angie Shelley
PO Box 160
Pewaukee, WI  53072-0160

BAC MASONs Wisconsin Masons Benefit Fund
ATTN: Sherri Schindler
2901 West Beltline Highway-Suite 100
Madison, WI  53713

OPCMIA Cement Masons Local 599 Fund Office
FINISHERs ATTN: Sherri Schindler
2901 West Beltline Highway-Suite 100
Madison, WI  53713